

The Workforce Investment Council

of the District of Columbia



Executive Committee Meeting Summary Notes

Wednesday February 1, 2006

Executive Committee Members Present: Barbara Lang, DCWIC Chair; Marco Aguilar, Chief of Staff DCCC; Gerard Murphy, WANADA; Margaret Singleton, DCCC; Mario Acosta, MAVC Strategic Consulting; Daryl Hardy for Greg Irish, DOES Director; Joan Kuriensky, WOW; Jos Williams & Kathleen McKirchy, AFL-CIO; Keith Cross for Yvonne Gilchrist, DHS Director; Margaret Singleton, VP, DCCC/Chair, EI/LMI ctm; **DCWIC Staff:** Keith Mitchell and Lillian Nazario

Welcome & Opening of Meeting

Ms. Lang welcomed members and called the meeting to order at 8:50 a.m. Following short introductions Ms. Lang indicated following the Mayor's appointment, she participated with Keith Mitchell at Deputy Mayor Stanley Jackson cluster meeting, and met with staff to get an overview of what the DCWIC had been doing, what initiatives were in place, board and sub-committee membership, and daily operations. She indicated that her Chief of Staff, Marco Aguilar would work with DCWIC staff to ensure that updates and information from the chair will be received timely and orderly. She will meet individually with newly appointed board members in efforts to elicit their views on the role of the DCWIC.

Keith indicated that new members would be sworn-in by DC Boards & Commissions at the next general meeting scheduled for March 17, 2006, which has been revised to Tuesday, March 14. Ms. Lang indicated her strong commitment to the reinvention of the DCWIC. Her work with the "way to work" legislation gave her insight on perceptions of what had not been happening, what was missing, and what she could do to move the District's workforce agenda to serve both business and job seekers. She indicated the need to engage more private sector members and welcomed the notion of "labor and business" collaboration.

Ms. Lang called for members to review summary notes for the January 06' meeting and motion to approve. Minutes were adopted following a vote, and the chair asked for DCWIC's Treasurer's report. Keith indicated that the FY06 DCWIC budget was loaded into the PASS system and requisitions are pending completion and submission to the DMP&ED. Following discussion the Chair call for committee reports.

Review of Committee Reports:

Universal Access to Services (UAC): Mario Acosta provided a committee overview and commitment to engage the District's LEP and minority populations in the workforce development system. He explained the Standards for Culturally and Linguistically Appropriate Services Assessment Tool developed by committee members, as part of the District's Credentialing Initiative. Data will be utilized to measure and track appropriate language assistance services at the One Stop Centers. Members are working with DOES on the implementation of and accountability to these standards. Committee is chaired by Mario Acosta, and the next meeting is scheduled for February 13, 2006.

Employer Outreach and Demand-Driven Services (EI/LMI): Keith indicated that committee members were working with CSW in efforts of identifying the 3 main industries to undertake for DCWIC's Sector initiative. It was agreed to concentrate on the business services/para-professionals, health care/allied health, and hospitality/retail/tourism as emerging industries with potential growth for the District. Employer interview will be conducted to gather industry specific trends, needs and prioritizing growth jobs and occupations within these industries. The committee is chaired by Margaret Singleton, and the next meeting is scheduled for Feb 15, 2006

Performance Accountability and Training Priority (One Stop): Keith indicated that following a meeting with committee chair, it was agreed to wait for the reorganization of DCWIC standing

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committees and membership, before convening the next meeting. Jos indicated the need for a strategic plan for committee consolidation, additional priorities and work activities, and member understanding the mission of the DCWIC's local and federal mandates. Committee is chaired by Jos Williams, and the next committee meeting has not been scheduled

Workforce, Education and Economic Development Resources: Keith indicated the need to remap DC's workforce development funds to track funding and get to the core of what works, impact on hiring of DC residents, outcomes relating to employment, and agency coordination on workforce development activities. Committee is chaired by Dr. Pollard, UDC and the next committee meeting has not schedule

Youth Access to Services(YIC): Keith indicated that this committee would begin working on DOL's New Vision Strategy for serving youth. Committee was previously co-chaired by Verizon, and DCPS, however, with the loss of Marie Johns and Dr. Art Curry, this committee requires new chairmanship. Next meeting has not scheduled

New Business Discussions:

- Mayor's order 2006-02 DCWIC appointments
- DCWIC's Tutorial to engage and guide the DCWIC members
- Private sector and public sector engagement
- DCWIC's mission is to find job's for the unemployed
- DCWIC's chair to visit new business sector appointments
- Role of DC legislative council on status workforce development strategy
- Outcomes, findings and overall impact of DCWIC's Resource Mapping Report 2003
- Agency collaboration on workforce development activities
- Coordination of meetings with City Administrator, DMP&ED and DCWIC chair/staff
- Collaboration with BOT and COG on Health Care task force
- Collaboration with DC Base Ball / Stadium initiative

DCWIC Actions, Motions and Recommendations:

Recommendation to send welcome letters to newly appointed DCWIC members. Staff will prepare draft letter for chairmen's signature

Recommendation to remap Districts' workforce development funds both local & federal prior to next budget cycle, March 2006 for FY07 for continued development of our workforce system

Recommendation to review and update the DCWIC's Organizational by-laws

Motion to direct DCWIC members to attend quarterly board meetings as well as monthly committee meetings by the mayor's appointment, not the designee. Motion passed unanimously

Recommendation to convene the DCWIC's committee chairs' meeting

Handouts:

- DCWIC's Business Plan 2002 [needs updating]
- DCWIC's Organizational by-laws 2000 [needs updating]
- DCWIC's Agreement with Mayor Anthony Williams [October 03 to June 05; needs updating]
- Mayor's Order 99-85 [establishment]
- Mayor's Order 2006-02 [appointments]

Respectfully submitted by Jos Williams, Secretary, DCWIC

The next Executive Committee meeting is scheduled for Wednesday March 1, 2006 at the DCCC 1213 K Street NW, Washington, DC from 8:30 to 10:00 a.m.